

## Director of Diversity and Inclusion

**TERM:** Two (2) years; elected the same year as Director of Finance, Director of Administration & Director of Communications; voting member of the BOD.

**EXPERIENCE:** No prior board experience required. Project management and strategic thinking skills are preferred.

### **DUTIES:**

- Develops and implements recruiting programs including underrepresented groups among the field of dietetics.
- Disrupt any policies, procedures, etc., that no longer serve the mission of ATXRD.
- Learns and educates others of the history of dietetics and the Academy of Nutrition and Dietetics. The Director of Diversity and Inclusion should keep up with policies in the state, local, or federal government that affect diverse groups of dietitians. This also includes policy positions put out by the Academy of Nutrition and Dietetics.
- Develops and provides innovative policies and programming that facilitate dialogue among board members and ATXRD members.
- Communicates and leads cultural awareness initiatives and education.
- Stays up to date with demographic data put out by the Academy of Nutrition and Dietetics. Collect data on membership demographics.
- Creates survey for members focused on diversity and inclusion
- Build and maintain relationships with nutrition programs at universities across Central Texas.
- Help facilitate mentorship programs for BIPOC and other underrepresented groups in Dietetics.
- Work with the Director of Finance to provide scholarship and financial donations to underrepresented groups.
- Work with Social Chair to prepare culturally appropriate social events.
- Consults with other executive board members as needed to ensure ATXRD is creating an inclusive, diverse, and welcoming environment.
- Prepare a report for the executive board on potential improvements to improve diversity and inclusion before and after each membership year.